

RAISIN REGION CONSERVATION AUTHORITY
BOARD OF DIRECTORS
MINUTES
JANUARY 18, 2024

RRCA ADMINISTRATION BUILDING
18045 County Rd 2, Cornwall, ON

PRESENT: Martin Lang, South Glengarry, Chair
Bryan McGillis, South Stormont, Vice-Chair
Lachlan McDonald, South Glengarry
Jacques Massie, North Glengarry
Andrew Guindon, South Stormont
Adrian Bugelli, North Stormont
Carilyne Hébert, City of Cornwall
Claude McIntosh, City of Cornwall

STAFF: Richard Pilon, General Manager
Josianne Sabourin, Administrative Assistant
Lisa Van De Ligt, Team Lead, Communications & Stewardship
Phil Barnes, Team Lead, Watershed Management
Pete Sabourin, Team Lead, Field Operations
Scott Braithwaite, Project Assistant
Sandy Crites, Finance Officer
Lissa Deslandes, Regulations Officer
Colin Herrewynen, Watershed Planner
Jessica Herrington, Stewardship Coordinator
Brendan Jacobs, Stewardship Specialist
Matthew Levac, Planning and Regulations Officer
Claudia Munafo, Administrative and Outreach Assistant
Vincent Pilon, Communications Specialist
Jason Symington, Resource Specialist

CALL TO ORDER

Martin Lang, Chair, called the meeting to order at 3:00 pm

APPROVAL OF AGENDA

RESOLUTION #01/24:

Moved by: Andrew Guindon
Seconded by: Jacques Massie

That the agenda be approved as presented.

CARRIED

DECLARATION OF CONFLICT OF INTEREST

None

DELEGATIONS / PRESENTATIONS

Staff presented Project Updates through a PowerPoint presentation.

APPROVAL OF MINUTES

RESOLUTION #02/24:

Moved by: Adrian Bugelli
Seconded by: Claude McIntosh

THAT the minutes of the November 16, 2023, meeting of the Raisin Region Conservation Authority be approved.

CARRIED

ELECTION OF CHAIR AND VICE-CHAIR

The Chair was turned over to the General Manager for the purpose of the election of the 2024 Chair and Vice-Chair.

RESOLUTION #03/24:

Moved by: Adrian Bugelli
Seconded by: Martin Lang

THAT the positions of Chair and Vice-Chair be declared vacant.

CARRIED

ELECTION OF CHAIR

Nominations from the floor were called for the position of Chair for the current calendar year.

Bryan McGillis was nominated by Andrew Guindon.

RESOLUTION #04/24:

Moved by: Adrian Bugelli
Seconded by: Martin Lang

THAT the nominations for the position of Chair be closed.

CARRIED

Bryan McGillis accepted the nomination and was declared Chair by acclamation.

ELECTION OF VICE-CHAIR

Nominations from the floor were called for the position of Vice-Chair for the current calendar year.

Jacques Massie was nominated by Claude McIntosh

RESOLUTION #05/24:

Moved by: Bryan McGillis
Seconded by: Andrew Guindon

THAT the nominations for the position of Vice-Chair be closed.

CARRIED

Jacques Massie accepted the nomination and was declared Vice-Chair by acclamation.

The Chair was turned over to Chair Bryan McGillis

NEW BUSINESS

2024 BUDGET – PRESENTATION

The General Manager presented the 2024 Budget and explained the weighted vote procedure to the Board of Directors.

RESOLUTION #06/24:

Moved by: Jacques Massie
Seconded by: Carilyne Hébert

THAT the 2024 Municipal Levy Amounts Owed be adopted;

FURTHER THAT municipalities be notified of their 2024 levy.

Recorded Votes

Carilyne Hébert - City of Cornwall (25.00%)	Yes
Claude McIntosh - City of Cornwall (25.00%)	Yes
Jacques Massie - North Glengarry (10.57%)	Yes
Lachlan McDonald - South Glengarry (11.02%)	Yes
Martin Lang - South Glengarry (11.02%)	Yes
Adrian Bugelli - North Stormont (1.43%)	Yes
Andrew Guindon - South Stormont (7.98%)	Yes
Bryan McGillis - South Stormont (7.98%)	Yes

CARRIED

RESOLUTION #07/24:

Moved by: Martin Lang
Seconded by: Carilyne Hébert

THAT the 2024 Budget of the Raisin Region Conservation Authority be adopted;

FURTHER THAT the 2024 Budget be posted on RRCA's website.

CARRIED

MINISTER'S DIRECTION ON PLANNING, DEVELOPMENT AND PERMITTING FEES

RESOLUTION #08/24:

Moved by: Claude McIntosh
Seconded by: Andrew Guindon

THAT the Board of Directors receive the Minister's Direction on Planning, Development and Permitting Fees, as presented.

CARRIED

2024 RRCA BOARD OF DIRECTORS MEETING SCHEDULE

RESOLUTION #09/24:

Moved by: Lachlan McDonald
Seconded by: Andrew Guindon

THAT the 2024 Raisin Region Conservation Authority Board of Directors meeting schedule be approved, as presented.

CARRIED

APPOINTMENT OF AUDITOR AND SIGNING OFFICERS

RESOLUTION #10/24:

Moved by: Andrew Guindon
Seconded by: Martin Lang

THAT, for banking purposes, the Authority signing officers be one of: Chair or Vice-Chair; and one of General Manager or Finance Officer. For all other purposes that fall within their signing limit and/or there is a Board Resolution, or is part of the approved budget, any of the above; and

FURTHER THAT the Chartered Accountants MNP LLP be appointed Auditor for the 2024 calendar year at an estimated cost of \$14,000 plus fees (5%), plus HST.

CARRIED

COOPER MARSH BIODIVERSITY PROJECT – PONDS AND CHANNELS

RESOLUTION #11/24

Moved by: Claude McIntosh
Seconded by: Lachlan McDonald

THAT the Board of Directors approve awarding of the Cooper Marsh Conservation Area ponds and channels contract to Pasco Excavation Inc. at a rate of \$700 + HST per hour to an upset limit of \$49,500.

CARRIED

GRANT SUBMISSIONS

RESOLUTION #12/24:

Moved by: Jacques Massie
Seconded by: Martin Lang

THAT the Board of Directors retroactively approve requesting \$82,576 from the Government of Canada for summer staff employment.

FURTHER THAT the Board of Directors retroactively approve requesting \$11,657 from the Government of Canada to host an invasive species technician in partnership with Ontario Federation of Anglers and Hunters.

FURTHER THAT the Board of Directors approve requesting \$3,000 from Enbridge for the 2024 RRCA Tree Giveaway.

FURTHER THAT the Board of Directors approve requesting up to \$1,500 from Ontario Power Generation to deliver an outreach workshop at the Saunders Hydro Dam Visitor Centre.

FURTHER THAT the Board of Directors approve entering into an agreement with funders and partners, if required.

CARRIED

CONSERVATION AREAS UPDATE

RESOLUTION #13/24:

Moved by: Martin Lang
Seconded by: Andrew Guindon

THAT the Board of Directors receive the Conservation Areas update.

CARRIED

FUTURE MEETINGS

RRCA Board of Directors – Feb 15th, Mar 21st, Apr 18th

CLOSED SESSION

RESOLUTION #14/24

Moved by: Adrian Bugelli
Seconded by: Carilyne Hébert

THAT the Board of Directors Meeting move into Closed Session to discuss a personnel matter.

CARRIED

RESOLUTION #15/24

Moved by: Andrew Guindon
Seconded by: Lachlan McDonald

THAT the Board of Directors Meeting move to Open Session.

CARRIED

RESOLUTION #16/24

Moved by: Adrian Bugelli
Seconded by: Martin Lang

THAT the Board of Directors authorize staff to pursue items of action dealing with the personnel matter discussed in the Closed Session.

CARRIED

ADJOURMENT

RESOLUTION #17/24:

Moved by: Jacques Massie
Seconded by: Martin Lang

THAT the Board of Directors meeting of January 18, 2024 be adjourned at 4:15 pm.



Bryan McGillis
Chair



Richard Pilon
General Manager / Secretary-Treasurer